

Checklist: What is your company's approach to ergonomics?

Are your cleaning staff conscious of working in a healthy manner? Yes \square No \square

Are your employees familiar with the term "ergonomics"? Yes \Box No \Box

What ergonomic advantages do your cleaning tools (machines, devices) offer? Can they be adjusted to individual body size, for example? Yes D No D

Do employees know about these advantages and do they use the tools correctly? Yes □ No □

Do your employees avoid heavy lifting and do they use aids such as transport carts or cleaning carts? Yes □ No □

Do employees make use of their strongest muscle – the thigh muscle – when performing actions? (e.g. when wiping tables or cleaning floors with a mop) Yes No

Do employees feel completely exhausted after completing their work, or do they still have the energy to pursue leisure activities? Yes \Box No \Box

Are employees familiar with the laws of physics? (e.g. leverage, centre of gravity) Yes □ No □

Is there a high level of sick leave in the company? If so, what is the main cause? Yes □ No □

Are there any leaflets, instructions or videos on ergonomic work methods available to employees? Yes \Box No \Box

Are your employees familiar with relaxation exercises to relieve tension in the body? Are these regularly practised to prevent illness? Yes \Box No \Box

Have the employees received extensive training in ergonomics? Yes \Box No \Box

